

**AEP Under 18 Programme**

Welcome to  
Nelson English Centre

Study English where  
kiwis love to live

## **Academic English Programme (AEP)**

Dedicated High School preparation from one of New Zealand's oldest English Schools



## Who is the AEP for?

- All International students aged 14-17 who need to improve their English to help with future school / university studies, including IELTS preparation
- Students who need to study English before starting school or college in NZ
- Students who need to improve their English during NZ school holidays
- Elementary to Intermediate level students, 14 – 17 years old

## Academic Focussed Programme with Full Support

- AEP is a dedicated academic programme focussing on Academic English, which also develops students' critical thinking and problem solving skills
- Individualised testing and progress reports to give parents regular information on their child's progress
- 24-hour pastoral care support from an NZQA Category 1 education provider

## Benefits of AEP

- Prepare for academic study at a New Zealand school or college via an intensive programme
- Improve confidence using English and adapt to the NZ learning environment
- Receive individual feedback to help develop English skills and the study skills needed to thrive at a NZ school or college
- Live with a Kiwi homestay within easy distance of Nelson English Centre
- Live and study in Nelson, the perfect environment for young learners to study and enjoy the Kiwi lifestyle
- Adapt to NZ life in a safe, peaceful environment and spend time in one of New Zealand's most beautiful regions
- Study in a separate building from adult students and work with teachers who are passionate about helping young learners to succeed
- Move on to further study at a school in the Nelson region. There is a range of high-decile co-ed and single sex schools, all of which are experienced in teaching international students and providing excellent pastoral care

## About Nelson English Centre / Nelson

- Nelson English Centre is a well-known, highly ranked English school
- Nelson English Centre is locally owned by a Nelson family, The Upton family, who have worked with proud local management for 22 years to build a culture of care and individual attention. Strong local ownership means accountability to parents, high school colleagues, and agents. We value your feedback, input, and partnership, and will follow up on your email or call promptly
- Nelson city (population 50 000) is the perfect learning environment. A safe, convenient town. A relaxed, social place to meet interesting students from other schools and concentrate on studies

## Additional Notes for International Deans / Parents

- Nelson English Centre is one of the most established and well-credentialed English schools in New Zealand
- The school is NZQA Category One (double highly confident), English New Zealand, and IALC accredited
- Principal Philip Marshall is a former primary school teacher with experience and professional understanding of young learners. We take seriously our leadership role in welfare, oversight, and programme structure
- We invite all potential clients - deans, agents, and parents – to ask around to check on our reputation and trustworthiness
- Full enrolment and administrative support. Our philosophy of service is "We solve problems"
- Nelson's size and climate make it the ideal location for this programme with a manageable inner city, outdoor activities available and, crucially, many local homestay families available

## Group Programmes

- Nelson English Centre is happy to provide group programme quotations for group students aged 14-17
- Contact us with your requirements and we'll provide a tailor-made programme

## Homestay and Enrolment

Description	Applies to	Cost
Enrolment Fee	All courses below	\$265
Placement Fee	All new homestay bookings	\$265
Homestay Fee	All students in homestay	\$315 (per week) \$45 (per night)
Pick up / Transfer fee	All students requiring a transfer to/from accommodation	\$55 per trip
Christmas Homestay fee	All students in homestay from 24/12/22 to 06/01/23 (13 nights)	\$95 per night

## Academic English Programme (AEP) for High School preparation

Description	Start	Length	Times	Hours	Class size	Weeks	Cost
Full Time	Any Monday	Min 2 weeks	9am to 3:15pm except Fri 9am to 12:15 pm	23 hours per week	Av 9-11 Max 14 Min 2	Weeks 1 to 12 Weeks 13 +	\$450 / week \$440 / week

## Academic English Programme (AEP) High School Holiday Booster Courses

Description	Start	Length	Times	Hours	Class size		Cost
AEP	19/04/22	2 weeks	9am to 3:15pm except Fri 9am to 12:15 pm	23 hours per week	Av 9-11 Max 14		\$900
AEP	11/07/22	2 weeks	9am to 3:15pm except Fri 9am to 12:15 pm	23 hours per week	Av 9-11 Max 14		\$900
AEP	03/10/22	2 weeks	9am to 3:15pm except Fri 9am to 12:15 pm	23 hours per week	Av 9-11 Max 14		\$900
AEP	22/11/22	Up to 10 weeks	9am to 3:15pm except Fri 9am to 12:15 pm	23 hours per week	Av 9-11 Max 14		\$450 / week

## English Programme for holidays or groups

Description	Start	Length	Times	Hours	Class size		Cost
Holiday or group programme	On request	On request	On request	On request	On request		On request

## Nelson English Centre A to Z

For guidelines, enrolment conditions and information about Nelson English Centre, go to [www.english-school.ac.nz/prices](http://www.english-school.ac.nz/prices)

## Christmas and New Year

NEC will be closed for two weeks over the Christmas / New Year break. The last day of school will be Friday 24th December 2021. NEC will reopen on Monday 10th January 2022. Please remember the Christmas break when making any bookings.

## Insurance and Refunds

For detailed information about insurance and refunds please refer to the "Insurance Requirements" and "Cancellations and Refunds" sections of the Nelson English Centre A to Z. Go to [www.english-school.ac.nz/prices](http://www.english-school.ac.nz/prices)

## 2022 Public Holidays

**(School will be closed on these days)**

Nelson Anniversary Day	Mon 31 <sup>st</sup> Jan
Waitangi Day	Mon 7 <sup>th</sup> Feb
Good Friday	Fri 15 <sup>th</sup> April
Easter Monday	Mon 18 <sup>th</sup> April
Anzac Day	Mon 25 <sup>th</sup> Apr
Queen's Birthday	Mon 6 <sup>th</sup> Jun
Matariki	Fri 24 <sup>th</sup> Jun
Labour Day	Mon 24 <sup>th</sup> Oct

## Course Information

The intensive AEP programme is based on Nelson English Centre's "General English" course content (elementary to intermediate) and modern research-based language approaches specifically adapted to the age and learning needs of these students. This means a special focus on Academic English, essay writing, high school topics, critical thinking skills for New Zealand University study and IELTS.

The morning classes boost fluency in listening, speaking, reading and writing through high energy, fun language activities based on NZ high school subjects.

The afternoon classes help students to improve communication skills, grammar, and vocabulary knowledge, with an emphasis on writing skills to assist them in completing written tasks they will encounter at high school.

Progress is monitored through regular testing. Results, attendance, and class participation are fed back through regular reports to parents and deans. Break times, homework, and attendance are monitored by a teaching assistant and all Student Responsibilities must be strictly adhered to.

## Activities and recreation

Kiwis love to live in Nelson because of the sunny climate and excellent recreational options. Students have a variety of sports, cultural, social activities to choose from, both free and at cost.

## Example of AEP standard week

Monday	Tuesday	Wednesday	Thursday	Friday
9 am -12:15  Welcome. Introductions.  Diagnostic writing- Self introduction.  Confidence building – skills and vocabulary: Asking for help in class	9 am -12:15 Maths vocab- Whole numbers, multiplication, division, addition and subtraction.  Reading comprehension- Topic based reading with comprehension questions, discussion and follow-up short writing task.	9 am -12:15 Maths vocab- Fractions, decimals, time, exponents,  Reading comprehension.  Fluency skills - speaking: New Zealand High School Culture	9 am -12:15 Maths vocab- Geometry, measurement, symmetry and transformation.  Reading comprehension.  Science skills: Physical world + physics concepts. Vocabulary and general comprehension.	9 am -12:15 Maths vocab- Variable equations, number sequences, Money and consumer maths.  Reading comprehension-  Fluency skills – speaking and vocabulary: Homestay family English
12:15 – 1:15 Lunch	12:15 – 1:15 Lunch	12:15 – 1:15 Lunch	12:15 – 1:15 Lunch	12:15 Lunch
1:15- 3:15 English Vocab- Simple sentence structures, nouns verbs, adjectives, adverbs, pronouns.  Writing Skills: Analyse and Identify language in a text	1:15- 3:15 English Vocab- articles, conjunctions, prepositions, contractions.  Writing skills: Sequencing ideas and planning. Report and diary entry.	1:15- 3:15 Fluency skills – speaking and vocabulary: Every day English with friends  Writing skills- Proofreading. Letter writing.	1:15- 3:15 English Vocab- Word relationships, figurative language, tense review.  Writing skills: Instructions. 'how to' and recipes.	Friday afternoon free. No Lessons.
<i>Hw- Math skills word problems + 1 page reading comprehension</i>	<i>Hw- Math skills word problems + 1 page reading comprehension + diary entry.</i>	<i>Hw- Math skills word problems + 1 page reading comprehension + letter</i>	<i>Hw- Math skills words problems + 1 page reading comprehension + recipe</i>	<i>Hw- Math skills words problems + 1 page reading comprehension + weekend diary</i>

## Personal Details

Family name:

 Male  Female

Date of Birth: / /

First name:

Email:

Student home address:

Name and telephone number for emergency contact:

## Course Details

Start date: / /

End date: / /

Number of weeks:

Type of course.

 AEP Course

What is your level of English now?

 Beginner Elementary Lower Intermediate Intermediate Upper Intermediate Advanced

## Important Homestay Information

First night in homestay: / /

Leave homestay on: / /

Number of weeks:

What are your hobbies or interests?

Do you have any health problems or allergies?

 No Yes

If yes, please provide details:

Are you a vegetarian?

 No Yes

Is there any food you cannot eat?

Do you have any special requirements?

Do you like pets?

 Yes No (most families have a pet in their household)

Do you like children?

 Yes No

## Travel Information

**Arrival details:**

Date: / /

Time:

Flight number:

Do you require an airport or bus pick-up?

 Yes No

If no please explain how you will get to and from the airport below.

## Insurance

It is a New Zealand legal requirement for students to have insurance for their entire period of study.

There are no refunds of tuition fees other than the specific exemptions required by New Zealand law.

Please see the Insurance Requirements and Cancellation and Refunds sections of the Nelson English Centre A to Z for details.

## A - Z

All students at Nelson English Centre (NEC) must follow the rules in the Nelson English Centre A-Z (if you have not received the A-Z it can be found on our website [www.english-school.ac.nz](http://www.english-school.ac.nz) or please contact [admin@english-school.ac.nz](mailto:admin@english-school.ac.nz))

## Student Responsibilities

Students must come to your classes every day and on time (*If you are sick, you must telephone the school. If you are away for more than 2 days, you must show us a medical certificate from a NZ-registered doctor*).

Students must go back to their homestay or designated caregiver accommodation in time for dinner every evening (*If you cannot return for some reason, or if you will be late, you must telephone your host family or designated caregiver at least 3 hours in advance*).

Students must not stay away from your homestay or designated caregiver accommodation overnight without the permission of NEC **and** their host family or designated caregiver (*You must tell NEC even if you are going away overnight with your host family or designated caregiver*).

Students must obey New Zealand's laws about alcohol and cigarettes:

- Students are not allowed to drink in a public place, go into a pub or bar, buy alcohol or ask someone else to buy it for them, or carry identification that does not show their true age.
- Students are not allowed to buy cigarettes or other tobacco products.

Students must abide by **ALL** rules in the Nelson English Centre A to Z, unless they are superseded by this document. Additionally you agree to the terms stipulated in the "Student Acknowledgement" that you will sign on your first day.

U18 students must submit their plans for before they arrive and when they leave Nelson English Centre. Please fill in the details below or attach a full itinerary.

NEC runs social activities for its students, involving social, cultural and sporting activities after class hours. By signing this form, the parents or legal guardians of an under-18 student give their permission for the student to take part in NEC run activities which are open to under-18 students.

## Arrival and Departure into NZ

When you arrive in NZ, will you be coming straight to Nelson English Centre? If not please provide your plans below:

---

---

When you finish at Nelson English Centre, please provide us below with information of what you plan to do before leaving NZ,

including dates of flights and plans for moving to another institution if applicable.

---

---

## Declarations

Please complete the section below to show that you accept the enrolment conditions in the NEC A-Z, and that you agree to the rules as stated.

Parent or legal guardian's name

---

Parent or legal guardian's email

---

Parent or legal guardian's phone number

---

Parent or legal guardian's signature

---

If you are staying in accommodation other than that provided by Nelson English Centre, please provide the details below. (Please note that should the student change accommodation provider, this needs to be communicated to the school before this change takes place). NEC may have to inspect this provider.

Name of the accommodation provider

---

Address of the accommodation provider

---

Email address of the accommodation provider

---

Phone number of the accommodation provider

---

Accommodation provider's relationship with the student

---

Start date in the accommodation

---

End date in the accommodation

---

Please go through this form with the U18 student so that they are aware of what is expected of them and please get them to sign below:

U18 student's signature

---